

**NOTICE OF PUBLIC MEETING**

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the general public that the Board will hold a meeting, open to the public, as specified below, and the Board may discuss and take action concerning any matter listed on the agenda. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. § 38-431.02(H), the Board may discuss and take action concerning any matter listed on the agenda. Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda. The Board’s attorney may appear telephonically.

Pursuant to A.R.S. § 38-431.03(A)(2) the Board may vote to go into Executive Session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Stephanie Musser at 623.979.6500. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 2 day of March 2018, at 8 A.M

By \_\_\_\_\_  
**Dr. Stephanie Musser**  
**Executive Director, Candeo Schools, Inc.**

**A meeting of the Governing Board  
of Candeo Peoria  
9965 W. CALLE LEJOS, PEORIA AZ, 85383**

**DATE Tuesday, March 6, 2018  
Candeo Peoria, Room 409  
6:00pm**

Pursuant to A.R.S/ 38-431.02, notice has been duly given. Any listed agenda item may and can be voted upon through motions and acceptance of members.

**AGENDA**

<b>TOPIC</b>	<b>PURPOSE</b>	<b>WHO</b>	<b>MATERIALS</b>	<b>TIME</b>
1) Call to Order	<i>The meeting officially commences.</i>	B Shafer, Chairman	n/a	6:10
2) Roll Call	<i>Present and absent members are noted and recorded. Declaration of Quorum by Chair.</i>	B Shafer, Chairman	n/a	6:10
Governing Board Members Present: <ul style="list-style-type: none"> <li>● Brad Shafer</li> <li>● Jim Updike</li> <li>● Jaci Brown</li> </ul> Governing Board Members Absent:None  Quorum established				

<p>Scott Kies - Business manager  Three members of the public:</p> <ul style="list-style-type: none"> <li>• Heather Updike</li> <li>• Becky Proudfit</li> <li>• Tom Jones</li> </ul>				
3) Call to the Public	<i>This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda and may not take legal action on matters raised during the call to the public. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.</i>	B Shafer, Chairman	Comment forms	6:44
<p>Heather Updike:</p> <ul style="list-style-type: none"> <li>• Requesting additional information on advanced medical training for staff. This item is on the agenda for new business and will be addressed later.</li> <li>• Requesting that the Board and/or PVO finish the gym “seal off the drain” because of the smell. Initial bids came in around \$14K. - ADD AGENDA ITEM TO MAY’S BOARD MEETING</li> <li>• Recognition of Candeo boys basketball team for an undefeated season and championship</li> <li>• Recognition of the Odyssey team’s recent award</li> </ul>				
4) Head of School Report	<i>The Head of School gives an accounting of key work, accomplishments, and concerns for the purposes of communicating and reporting to the board.</i>	S Musser	Head of School Report document	7:30
<ul style="list-style-type: none"> <li>• Jim Updike attended the Association for Charter schools training for Board members today.</li> <li>• Jaci Brown and Mrs. Palisuri attended charter schools day at the capital, great event and State Senator Judy Burges is requesting a tour of Candeo</li> <li>• Dr. Musser visited Hillsdale college for recruitment and conducted 21 interviews</li> </ul>				
5) Financial Report	<i>1. Review of the school’s dashboard, annual and year-to-date budgets, balance sheet, disbursements and items related to internal controls.</i>	Scott Kies	Financial documents	7:00
<ul style="list-style-type: none"> <li>• Jaci Brown Motioned to approve disbursements</li> <li>• Jim Updike seconded the motion</li> </ul>				

<p>6) New Business</p>	<ol style="list-style-type: none"> <li>1. <i>Review and approve Jan. 9th and Jan 23rd Minutes</i></li> <li>2. <i>Review and approve 2018-2019 Teacher contract with added language</i></li> <li>3. <i>Board to review certificate of D&amp;O insurance</i></li> <li>4. <i>ARS-15 Review</i></li> <li>5. <i>Policy discussion on medical and emergency response training for staff</i></li> <li>6. <i>Board Training - Section 2.4b Role and Responsibilities of the Governing Body</i></li> </ol>	<p>1. Table until may Board Meeting</p> <p>2. Jim Updike motioned to accept the proposed teacher contract language (under and over paid) from our legal counsel.</p> <p>Jaci Brown seconded the motion</p> <p>3. Table for May board meeting and it was requested to have the insurance provider attend the next meeting as an introduction / overview.</p> <p>4. Brad will send out the ARS that apply to charter schools for Board review.</p> <p>5. Jim will review policies around medical training for staff. ADD to the May agenda.</p> <p>6 Board members will review section 2.4b</p>		
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		offline.		
7) Announcements				
8) Executive Session	<i>Executive session with Scott Kies, Business Manager</i>  <i>1. Discussion and Review of Market Study of Executive Director Salary</i>			

Jim Updike made the motion to close open session and move into executive session at 6:15.

Location: Candeo Peoria, Room 409

Seconded by Jaci Brown

Governing Board Members Present:

- Brad Shafer
- Jim Updike
- Jaci Brown

Governing Board Members Absent: None

Staff Present:

- Scott Kies

Agenda item #1 -The Board reviewed the market salary analysis provided by Scott Kies, Business Manager.

Jim Updike made the motion to close executive session and move into open session at 6:44

Seconded by Jaci Brown

Jim Updike made the motion to close open session and move into executive session at 8:27

Seconded by Jaci Brown

Governing Board Members Present:

- Brad Shafer
- Jim Updike
- Jaci Brown

Governing Board Members Absent: None

Agenda item #1 -Board discussion of Candeo Executive Director salary.

Jim Updike made the motion to close executive session and move into open session at 9:30

Seconded by Jaci Brown				
9) Adjournment	<i>Official Adjournment to be declared in a motion from the board.</i>			9:30
Jim Updike made the motion to adjourn the open session at 9:30				
Seconded by Jaci Brown				