

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the general public that the Board will hold a meeting, open to the public, as specified below, and the Board may discuss and take action concerning any matter listed on the agenda. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. § 38-431.02(H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda. The Board’s attorney may appear telephonically.

Pursuant to A.R.S. § 38-431.03(A)(2) the Board may vote to go into Executive Session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Stephanie Musser at 623.979.6500. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this _____ day of _____ 2017, at _____ A.M./P.M..

By _____
Dr. Stephanie Musser
Executive Director, Candeo Schools, Inc.

**A meeting of the Governing Board
of Candeo Peoria
9965 W. CALLE LEJOS, PEORIA AZ, 85383**

**SEPTEMBER 12, 2017
Candeo Peoria, Room 409
6:00pm - 8:00pm**

Pursuant to A.R.S/ 38-431.02, notice has been duly given. Any listed agenda item may and can be voted upon through motions and acceptance of members.

AGENDA

TOPIC	PURPOSE	WHO	MATERIALS	TIME
1) Call to Order	<i>The meeting officially commences.</i>	J Brown	n/a	6:10pm
2) Roll Call	<i>Present and absent members are noted and recorded. Declaration of Quorum by Chair.</i>	J Brown	n/a	6:10pm
Board Members: Brad Schaffer, absent, unable to attend due to unplanned business trip Jim Updike, present Jackie Brown, present Teresa Foulger, present Staff Members:				

Stephanie Musser, present Doug Alf, present Officially a quorum is present.				
3) Call to the Public	<i>This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda and may not take legal action on matters raised during the call to the public. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.</i>	J Brown	Comment forms	
None present				
4) Head of School Report	<i>The Head of School gives an accounting of key work, accomplishments, and operational data of the school for the purposes of communicating and reporting to the board.</i>	S Musser	Head of School Report document	6:12pm
Dr. Muser highlighted the following: AZMerit shows Candeo as #3 in the state. The incident report shows more incidents reported so far this year in comparison to last year. Much of this was attributed to the beginning of the school year and the number of new students to Candeo. Dr. Muser will serve as an advisory board member for Grand Canyon’s Strategic Educational Alliance. Candeo is under-enrolled and wait list is exhausted. Marketing campaign is in place to address that. There was conversation about marketing directly to Kinder level. A marketing committee will support this.				
5) Financial Report	<ol style="list-style-type: none"> 1. <i>Review of the annual financial report, annual and year to date budgets, balance sheet, disbursement sheet and items related to internal controls.</i> 2. <i>Review the Revised Annual Budget for 2017-2018</i> 3. <i>Review and approve disbursements from April-June 2017</i> 	D Alf	Financial documents	6:32pm

Mr. Alf reported on June budget. There was an error in the Budget to Actual for June. Mr. Alf was asked to provide new documents to the Board. The Board will hold a conference call Friday, September 15 at 11am, via conference call, to review revised documents.

Jim Updike motioned to approve the proposed budget with the above exception. Jacki Brown seconded the motion. Unanimously approved.

6) New Business	<ol style="list-style-type: none"> 1. <i>Update on timeline of school testing data and state rankings</i> 2. <i>Teacher Evaluation Report including Overall Teacher Assessment Scores</i> 3. <i>Review of 17-18 Staff and Family Handbook</i> 4. <i>Declaration of Curriculum and Instructional Alignment (internal purposes)</i> 5. <i>Appointment of Hearing Officer for the school year (through Udall Shumway)</i> 6. <i>Review of Standard and Poors rating report</i> 7. <i>Review of Year 10 external Review Process by ASBCS</i> 	S Muser	<i>Family Handbook</i> <i>Staff Handbook</i>	6:54pm
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1. Full testing data will be provided at the November meeting.
2. Of merit, of 34 teachers, 13 teachers ranked as “excellent” and 12 were “good” (74%) on the evaluation assessment. The school goal is to increase from 3.44 average to 3.5 average.
3. Dr. Muser recommended the Board approve for adoption for the 17-18 Family Handbook, the same handbook that was approved last year, with the exception of Proposition 206 Fair Wages and Healthy Families Act, organizational structure, and tweaks. As well, Dr. Muser recommended the Board approve the Staff Handbook that was used last year, with minor tweaks but no major content changes. The Board wishes to vote on the adoption during the conference call on September 15 at 11am, once they have time to review it fully.
4. Curriculum at Candeo is aligned to State.
5. Jackie Brown motioned to approve the Appointment of a Hearing Officer. Jim Updike seconded the motion. Unanimously approved.
6. The Board recommended an opportunity to improve rating of debt-to-student ratio may be to increase enrollment, especially in Kinder, through a variety of means, including growing the enrollment via rollup of students through the grades. The Board would like a presentation from the marketing committee in November on efforts to expand enrollment for the upcoming fiscal year as well as a plan to address attrition.
7. The on-site visit be be unannounced, between October and April. Evaluation will take place on academic, operational, and financial performance according to the ASBCS frameworks (available online).

7) Announcements				8:02pm
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The Board requested an investigation on the November agenda to increase the size of the Board.

8) Adjournment	<i>Official Adjournment to be declared in a motion from the board.</i>	J Brown		8:11pm
<p>Special telephonic board meeting on Friday, Sept 15, at 11am to address the above mentioned items. The next Board meeting will be November 7, 2017, at 6pm.</p> <p>Motion to adjourn was made by Jackie Brown. Motion was seconded by Jim Updike. Unanimously approved. The next meeting will be a telephonic meeting on September 15, 2017, at 11am</p>				