

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the general public that the Board will hold a meeting, open to the public, as specified below, and the Board may discuss and take action concerning any matter listed on the agenda.. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. § 38-431.02(H), the Board may discuss and take action concerning any matter listed on the agenda.
 Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda. The Board’s attorney may appear telephonically.

Pursuant to A.R.S. § 38-431.03(A)(2) the Board may vote to go into Executive Session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection.
 Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Stephanie Musser at 623.979.6500. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this _____ day of _____ 2017, at _____ A.M./P.M..

By _____
Dr. Stephanie Musser
Executive Director, Candeo Schools, Inc.

**A meeting of the Governing Board
of Candeo Peoria
9965 W. CALLE LEJOS, PEORIA AZ, 85383**

**Wednesday, April 5, 2017
Candeo Peoria, Room 409
4:00 pm**

Pursuant to A.R.S/ 38-431.02, notice has been duly given. Any listed agenda item may and can be voted upon through motions and acceptance of members.

Agenda

TOPIC	PURPOSE	WHO	MATERIALS	TIME
1) Call to Order	<i>The meeting officially commences.</i>	B Shafer, Chairman	n/a	4:13
Mr. Shafer officially called the meeting to order at 4:13				
2) Roll Call	<i>Present and absent members are noted and recorded. Declaration of Quorum by Chair.</i>	T Foulger, Secretary	n/a	4:14
Board Members Present: Teresa Foulger (Telephonic), Brad Shafer, Jaci Brown, and Jim Updike				
Staff Members present: Stephanie Musser and Doug Alf				

3) Call to the Public	<i>This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda and may not take legal action on matters raised during the call to the public. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.</i>	B Shafer, Chairman	Comment forms	4:14
No public present at this time at 4:15.				
4) Executive Director Report	<i>The Head of School gives an accounting of key work, accomplishments, and operational data of the school for the purposes of communicating and reporting to the board.</i>	S Musser	Head of School Report document	4:17
<p>Dr. Musser highlighted key work and accomplishments, AZ Merit testing, enrollment statistics, other operational statistics, key issues and concerns.</p> <p>Mr. Shafer commented that the new Candeo web-site was well designed and end user friendly. The Board thanked Dr. Musser and the staff for an excellent ribbon cutting and donor luncheon. Mr. Updike made it a point to recognize the efforts by Kerry Cain in her coordination of the event. Dr. Musser and the Board thanked Mr. Updike for his contributions and involvement in the design and build of the gymnasium.</p> <p>Mrs. Brown updated the Board and Dr. Musser on the efforts of the marketing and recruitment committees, it was recommended to add marketing and recruitment updates to future Board agendas.</p> <p>There was discussion about the waitlist, which the Board asked Dr. Musser to send the past three years of data to Mr. Shafer to trend the data and present at future Board meetings.</p> <p>Dr. Musser did inform the Board that the third quarter historically has lower attendance because of sickness.</p>				
5) Academic Report	<i>The Dean of Academics reports on the state of academics, results, rankings, and activity with regard to curriculum, instruction, and assessment.</i>	N/A (January, May, and September)		N/A
The Dean of Academics will report on academics at the May 1 st , 2017 Board meeting.				
6) Financial Report	<i>1. Review of the annual and year to date budgets, balance sheet, disbursement sheet and items related to internal controls.</i>	D Alf	Financial documents	5:10

	2. <i>Review and approve disbursements from 12/16, 1/17,2/17,3/17.</i>			
<p>Mr. Alf reported on December, January, February and March financials, including year-end projections. Mr. Updike commented to Mr. Alf and the Board about a saving of \$12K for HVAC work in the lockers rooms that was not performed or needed as part of the gymnasium project.</p> <p>Motion: Mr. Updike motioned to approve the financials for December, January, February and March. Second: Mrs. Brown seconded the motion. Unanimously approved.</p>				
7) New Business	<p>1. <i>Approve to adjourn to executive session: Pursuant to A.R. S. 38-431.03(A)(3), the Board may convene an executive session for legal advice with its attorney.</i></p> <p>2. <i>Review and approve changes made to the approved 2017-2018 School Calendar. April Break moved back a week to accommodate AZ Merit testing schedule.</i></p> <p>3. <i>Board to review certificate of D&O insurance Table until May \$1M - Liability (arrogate) \$2M – Umbrella (aggregate) Review general liability and request to see pricing for \$5M umbrella</i></p> <p>4. <i>Policy Review and Determination:</i></p> <p style="padding-left: 40px;">a. <i>Teacher Certification Requirements. The school proposes to remove the requirement for certification for teachers as a prerequisite to hire.</i></p> <p style="padding-left: 40px;">b. <i>Retention Policy</i></p> <p>5. <i>Review & Propose changes to Staff and Family Handbook (make suggestions to attorney)- Staff</i></p>	Kim Davis	<p>Telephonic</p> <p>Calendar</p> <p>Retention Policy</p> <p>Handbooks</p>	<p>5:45</p> <p>5:30</p>

1. No action, the item was tabled until May 1st Board meeting
2. Mr. Updike asked why Candeo spring break does not align with either Peoria or Deer Valley school district spring break. There was a discussion about the number of days in a quarter and the timing as to when AZ Merit testing takes place. The Board did approve the calendar during the January Board meeting. Mr. Updike asked that the Board revisit the 2017-2018 calendar during the May 1st Board meeting.
3. Mr. Updike asked that we review the cost to increase D&O insurance. Mr. Alf will present the cost/vid to the Board at the May 1st Board meeting.
4. There was a long discussion as to why Candeo would change the teacher certification requirement policy. Dr. Musser stated to the Board that there it is extremely hard to find and hire the best, brightest and talented teachers with this policy in place. Mrs. Fougler provided information that Arizona ranks last for teacher shortage and the problem is going to continue to get worse. It is suggested that the Board considers a motion at the May 1st meeting.
Add review the calendar to the May 1st Board meeting agenda. Mr. Updike
5. No action, item was tabled until the May 1st, 2017 Board meeting.

8) Adjournment				6:18
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Next Board meeting will be Monday May 1, 2017, at 6pm

- D&O insurance review (cost to increase the policy) (Mr. Alf)
- Open meeting law with attorney Kim Davis (dial-in)
- Marketing and Recruitment committee updates (Mrs. Brown)
- Enrollment, open enrollment, waitlist, student retention, withdrawals, attendance and discipline data review (Mr. Shafer)
- 2017-2018 school calendar (Mr. Updike)
- Expansion discussion with the Corporate Board and Governing Board (Mr. Updike and Dr. Musser)
- Adding additional Kindergarten class (Mr. Updike and Dr. Musser)
- Preschool discussion (Dr. Musser)

Motion: Mrs. Brown motioned to adjourn at 6:18
 Second: Mr. Updike seconded the motion.
 The board unanimously approved adjournment at 6:18pm.

